

## **PEDAL Ride Organizer Guide**

- *We are a recreation club that is affordable to all.*
- *We do not affiliate with any single bicycle shop.*
- *We are a no-drop club.*

### **Pre-Ride:**

Prepare a ride route with a start time and place, a colorful ride description and mileage estimate. Submit to Ed Reif ([edcycles@comcast.net](mailto:edcycles@comcast.net)) for publication on the ride calendar.

### **Ride Day:**

- On ride day, arrive at the start designation at least 10 – 15 minutes before the scheduled ride time.
- Ask if everyone is a member of PEDAL. Non-members may ride with the Club one time before becoming a member. They must sign a waiver before riding.
- Distribute and collect signed waiver and/or membership registration forms from new riders.
- Introduce riders to each other. Make newcomers and frequent riders feel welcome. You are the ride host.
- Describe the route to the group. Designate regrouping places.
- Safety is primary. Ride single file.
- Assign a sweep to ride at the back of the group.
- Ride departure is no later than 10 minutes after scheduled ride time.
- For bad weather cancellations, drive to the start designation to inform those who may have arrived for the ride.
- At the end of each month mail multi-waiver and member registration forms to: PEDAL, P.O. Box 2141, Loveland, CO 80539-2141 or hand deliver to Melissa Collins, PEDAL Treasurer.